

## USER Manual/Step by Step Guide

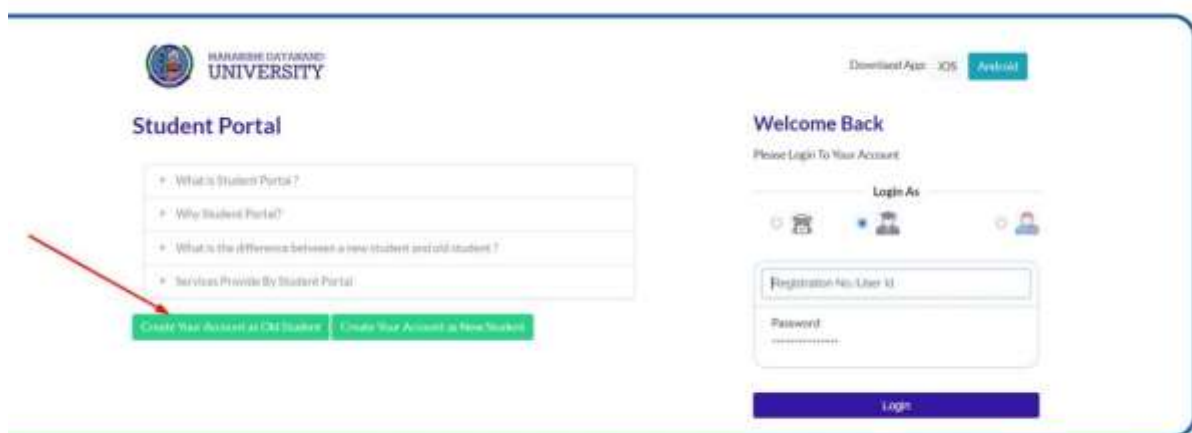
(for Reappear/Improvement/Mercy)

### Step 1.

Open link <http://student.mdu.ac.in/>

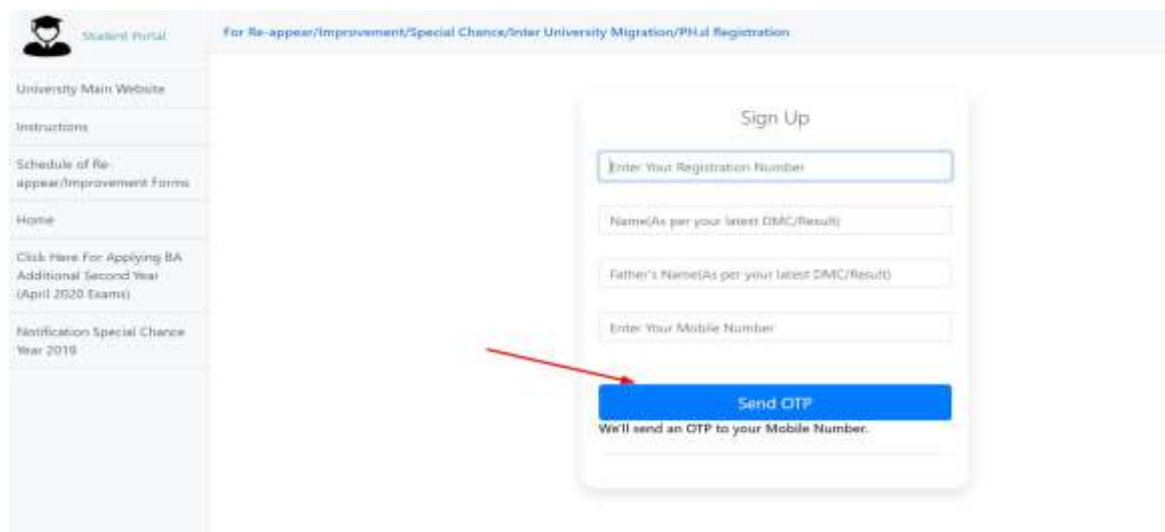
### Step 2.

If you have not created your account, click here to create new account.



### Step 3.

Enter your details and click on 'Send OTP'

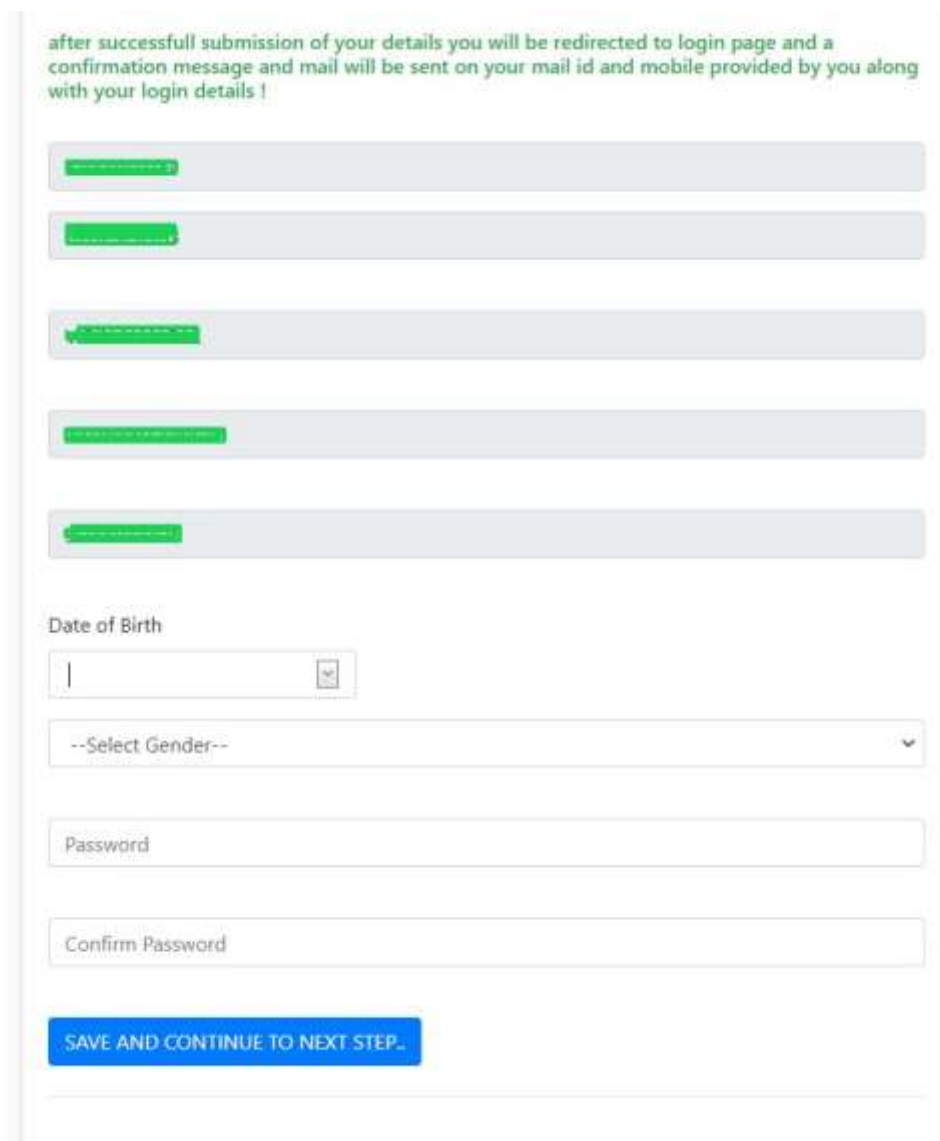


#### Step 4.



The screenshot shows a form titled "OTP" with the instruction "Enter OTP received on your Mobile Number:". Below this is a text input field containing "1234". A red arrow points from the text "Enter otp received on your mobile number" to the input field. Below the input field is a blue button labeled "Submit". A red arrow points from the text "Click here to to Submit OTP" to the "Submit" button. A link labeled "Resend OTP" is located below the input field.

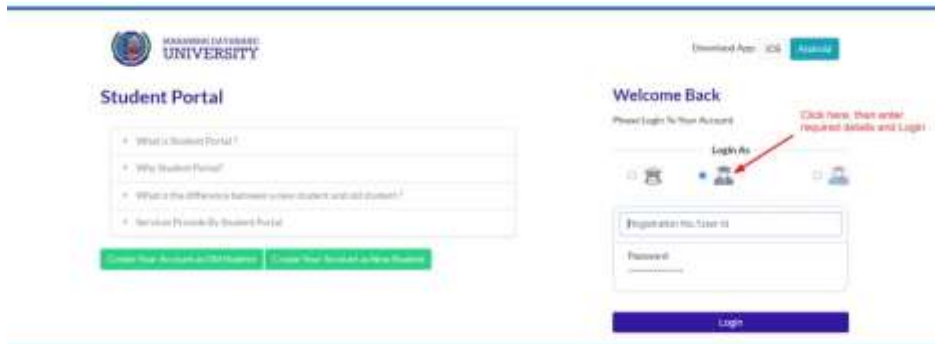
#### Step 5.



The screenshot shows a registration form with the following elements:

- A green message: "after successful submission of your details you will be redirected to login page and a confirmation message and mail will be sent on your mail id and mobile provided by you along with your login details !"
- Five input fields for personal details, each with a green bar on the left side.
- A "Date of Birth" label followed by a date picker.
- A dropdown menu for "Gender" with the text "--Select Gender--".
- Input fields for "Password" and "Confirm Password".
- A blue button labeled "SAVE AND CONTINUE TO NEXT STEP."

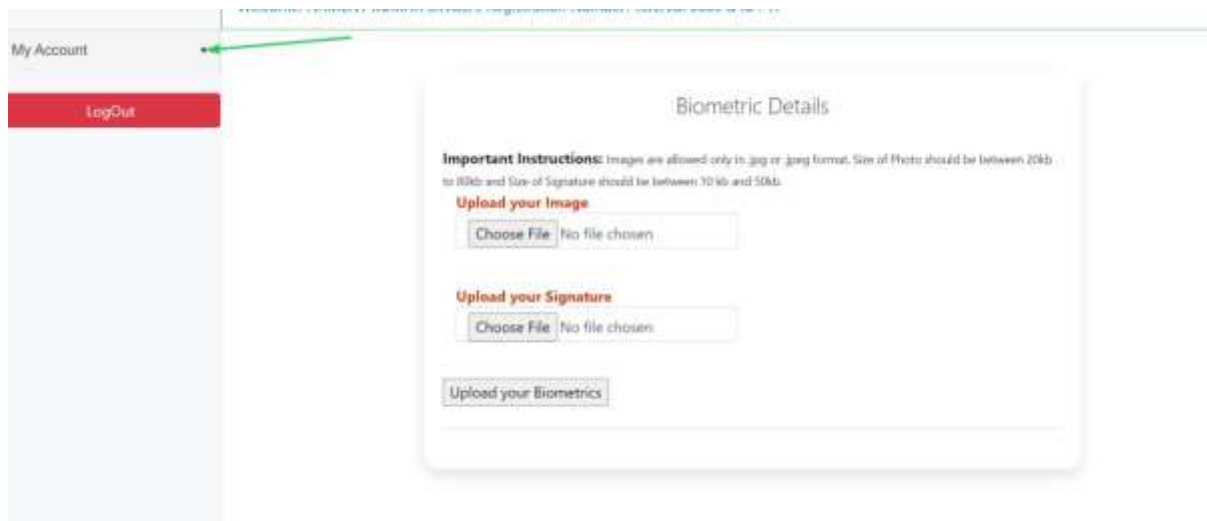
## Step 6 Login to Continue



## Step 7. Enter Address details



## Step 8. Update Biometric Details



## 9. Enter Social Details

Social Details

Your Nationality

Select Religion

Select Gender (Optional)

Select Annual Income

Select Marital Status

Select Area Type

Select Your Identity

Select Category

Save

## Step 10. Enter Education Details



**NOTE :-** Student need to fill all details such as Personal details, Address Detail, Biometric, Social & Education detail, only then student will be able to apply for reappear.(Do not skip any of the above mentioned steps)

My Account

Re-appear/Improvement

Choose Exam Centre

Apply For

Payment Details

Print Application Form

View Applied Papers

Ph.D Registration

UGC NET/JRF Online Application

Logout

This option will be visible only after you have filled all the details in My Account section above.

First Choose Exam Center

Secondly select paper

To pay fee for paper selected

Personal Details

StudentNo. Regn. StudentNo.

Father's Name

Mother's Name

DOB:

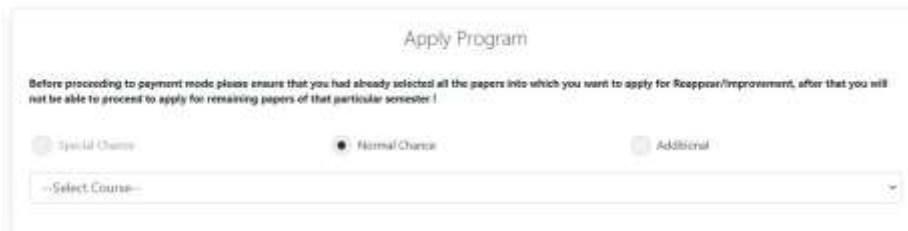
Gender:

Contact Details

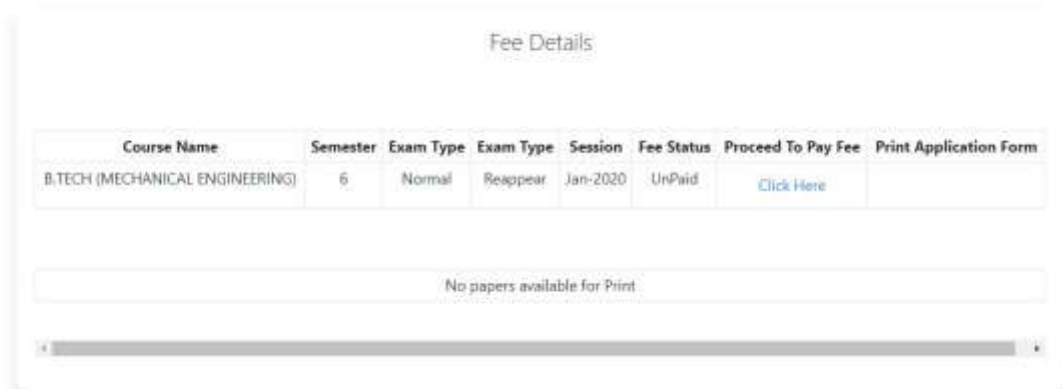
### Step 11. Choose Exam Centre (Exam Centre is mandatory to complete this form)



### Step 12. Choose course & Paper to apply



### Step 13. Proceed to pay fee by clicking on "Click Here"



Course Name	Semester	Exam Type	Exam Type	Session	Fee Status	Proceed To Pay Fee	Print Application Form
B.TECH (MECHANICAL ENGINEERING)	6	Normal	Reappear	Jan-2020	UnPaid	<a href="#">Click Here</a>	

No papers available for Print

- If Fee paid online (Digital Mode), is showing "UN-PAID" in the Panel/Portal then following steps are required to be initiated to avoid any complications:
- 1). In case the money from your Bank Account is deducted but not reflected, try paying again. If still showing unpaid follow the below instructions.
  - 2). Please send e-mail to [feessue@mdurohtak.ac.in](mailto:feessue@mdurohtak.ac.in) OR [Chetan.Chaudhary@axisbank.com](mailto:Chetan.Chaudhary@axisbank.com) with **registration no./Student-id and date of payment of the student**
  - 3). Finding no solution on above a. Point then you are free to Contact Fee Section of Account Branch (Admin Block First Floor Near R&S branch) along with **statement of bank/ Message from bank and registration no./Student-id and date of payment of the student**.
  - 4). These guidelines are applicable at least 03 working days before the examination otherwise Fee section/University will not be responsible for Admit card of

## Payment Details

Course Name	Semester	Exam Type Name	Fee Status
B.TECH (MECHANICAL ENGINEERING)	6	Reappear	UnPaid

Fees: ₹ 100000

Late Fees: ₹ 0

Total Fees: ₹ 100000

[Confirm And Proceed To Make Payment](#)

If any candidate filled wrong form & deposit fee, they will be responsible for that and the examination fee will not be refunded to such students.

For Further Enquiry visit Maharshi Dayanand University, Rohtak.  
Thankyou!

**AXIS BANK | EASYPAY**

**AXIS BANK**

Unique ID: [REDACTED]      studentId: [REDACTED]  
validity date: [REDACTED]      Amount: [REDACTED]

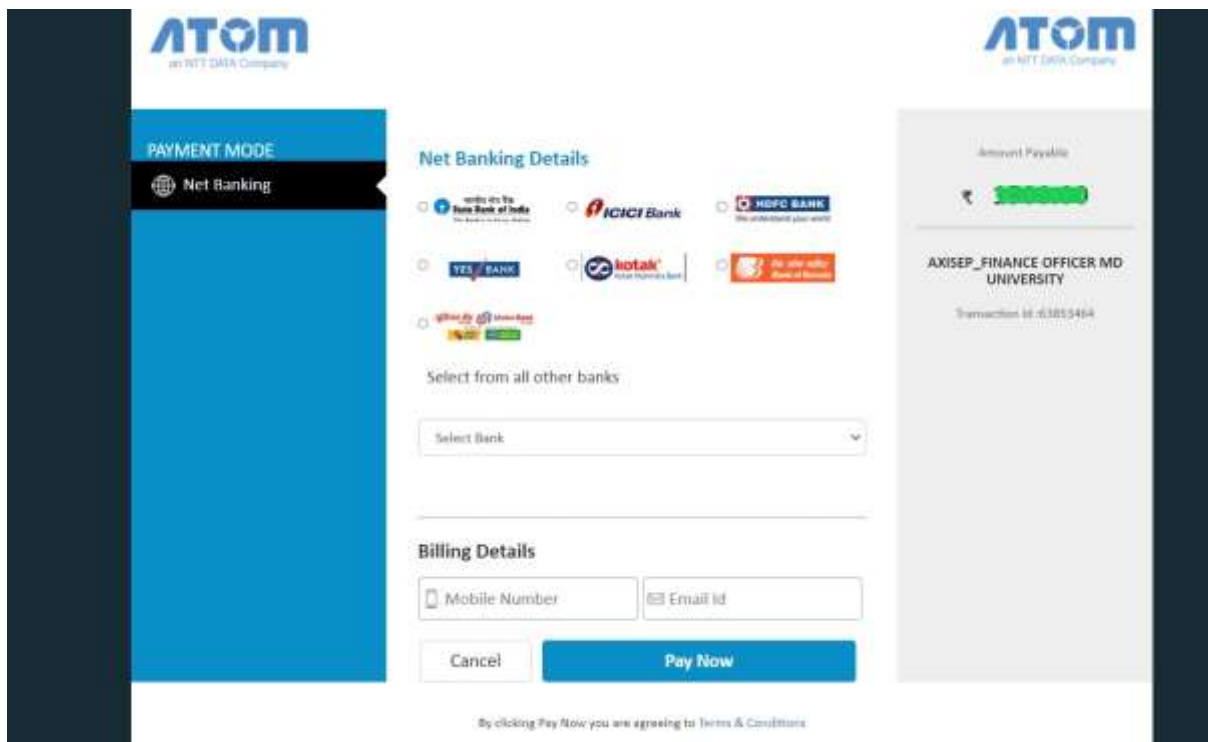
URN: [REDACTED]  
(SAVE FOR FUTURE REFERENCE)

**Terms and Conditions**  
I accept the Terms and Conditions contained herein that shall apply to any person using the services of Easypay provided by Axis Bank for making payments through an online payment gateway service. Each User is therefore deemed to have read and accepted these Terms and Conditions, General Terms and Conditions for Online Payments 1. Axis Bank, obligations, undertakings shall be subject to the

### Payment Options

[FRESHWALZ](#)   [INTERNET BANKING](#)   [CREDITCARD/DEBITCARD](#)

[Proceed to Pay](#)



## Step 14. To Print Application form

Fee Details

No papers available for Payment

Course Name	Semester	Exam Type	Exam Type	Session	Fee Status	Proceed To Pay Fee	Print Application Form
B.TECH (COMPUTER SCIENCE & ENGINEERING)	2	Normal	Reappear	Jan-2020	Paid		<a href="#">Click Here</a>

If Fee paid online (Digital Mode), is showing "UN-PAID" in the Panel/Portal then following steps are required to be initiated to avoid any complications:

- 1). In case the money from your bank Account is deducted but not reflected, try paying again. If still showing unpaid follow the below instructions.
- 2). Please send e-mail to [feeissue@mdurohtak.ac.in](mailto:feeissue@mdurohtak.ac.in) OR [Chetan.Chaudhary@axisbank.com](mailto:Chetan.Chaudhary@axisbank.com) with **registration no./Student-id and date of payment of the student**
- 3). Finding no solution on above a. Point then you are free to Contact Fee Section of Account Branch (Admin Block First Floor Near R&S branch) along with

